

# ભક્તકવિ નરસિંહ મહેતા યુનિવર્સિટી



## બિન ઉપયોગી/રદ થયેલ ઉતરવહીઓના નિકાલ માટેનું ઈ-ટેન્ડર ફોર્મ

ટેન્ડર ફોર્મ ફી : 1500/- (D.D.) (non-refundable)

E.M.D. ફી : 21,000 /- (D.D.)

In favour of the **Registrar, Bhakta Kavi Narsinh Mehta University, Junagadh**, for the values as mention above as tender fee (non-refundable in any case)

ટેન્ડર મોકલવાનું સરનામું :

કુલસચિવશ્રી,

ભક્તકવિ નરસિંહ મહેતા યુનિવર્સિટી,

સરકારી પોલીટેકનિક કેમ્પસ,

ભક્તકવિ નરસિંહ મહેતા યુનિવર્સિટી રોડ,

Date

Signature of contractor

I/c Registrar

Bhakta Kavi Narsinh Mehta University,  
Junagadh



ભક્તકવિ નરસિંહ મહેતા યુનિવર્સિટી – જુનાગઢ  
બિનઉપયોગી/રદ થયેલ ઉત્તરવહી નિકાલ અંગેની સામાન્ય શરતો

1.	કોઈપણ પાર્ટી અંદાજીત પસ્તી જોવા ઈચ્છતા હોય તેઓએ તા. ૦૮/૦૪/૨૦૨૨ થી ૨૮/૦૪/૨૦૨૨ સુધી કચેરી સમયમાં જોઈ શકશે. (જાહેર રજાના દિવસો સિવાય)
2.	છાપાની પસ્તી, પુસ્તકો, સ્વીપીંગ વેસ્ટ તથા સ્કેપ વગેરે ઓફીસ રેકર્ડમાં ગણવામાં આવશે.
3.	યુનિવર્સિટી દ્વારા જે વે બ્રિજ નક્કી કરવામાં આવે તે વે બ્રિજ ઉપર ખાલી અને ભરેલ ગાડીનું વજન કરવાનું રહેશે. તેમાંથી નેટ પસ્તીનું વજન કાઢવામાં આવશે જેને સ્વીકારાશે.
4.	વે બ્રિજ પર વજન યુનિવર્સિટી દ્વારા નક્કી કરવામાં આવે તે કર્મચારીઓની હાજરીમાં કરવાનું રહેશે.
5.	યુનિવર્સિટી અધિકારી તરફથી જે તે સ્થળેથી માલ ઉપાડવાનું જણાવવામાં આવે તે સ્થળેથી માલ ઉપાડવાનો રહેશે.
6.	જે સમયે ફોન/મોબીલ/લેખિત ઓર્ડર મળ્યા બાદ જ્યારે પણ જણાવવામાં આવે ત્યારથી દિવસ-૭માં માલ ઉપાડવાનો રહેશે અને તે સમય મર્યાદામાં માલ ઉપાડવામાં નહિ આવે તો ઓર્ડર રદ કરવામાં આવશે અને ભરેલ સિક્યુરીટી ડીપોઝીટ જપ્ત કરવામાં આવશે તથા આપની પાર્ટીને ત્રણ વર્ષ માટે બ્લેક લીસ્ટ કરવામાં આવશે.
7.	માલ ઉપાડવા માટે સંપૂર્ણ સાધન, સામગ્રી અને મજૂરો પાર્ટીએ પોતે લાવવાના રહેશે. યુનિવર્સિટી દ્વારા કાંઈ પણ વસ્તુ પુરી પાડવામાં આવશે નહિ.
8.	માલ જે તે સ્થિતિમાં પડેલ હશે તે જ રીતે માલ ઉપાડવાનો રહેશે. કોઈ પણ પ્રકારનું વર્ગીકરણ કરવામાં આવશે નહિ તથા કોઈપણ જાતના થેલા/કોથળાનું વજન બાદ કરવામાં આવશે નહિ.
9.	ટેન્ડરરે નિકાલ માટેની ઉત્તરવહીઓ Pulping (માવોબનાવવા) માટે જે કંપનીમાં આપેલ હોય તે કંપનીનું (પેપર મીલ) પ્રમાણપત્ર રજૂ કરવાનું રહેશે.
10.	ટેન્ડરરે રજૂ કરેલ કંપનીના પ્રમાણપત્રમાં નિકાલ માટેની ઉત્તરવહીઓનો ઉપયોગ Pulping (માવો બનાવવા) માટે કરવામાં આવેલ છે. તે મતલબનો ઉલ્લેખ થયેલ હોવો જોઈએ.

Date

I/c Registrar

Signature of contractor

Bhakta Kavi Narsinh Mehta University,  
Junagadh

## Tender Schedule :

01	Tender No	<b>NOTICE NO - 10/2022</b>
02	Name of Work / Job	Tender notice for disposal of Waste Paper (i.e. used Answer Scripts, unused Question Papers, Project Reports, Old Files etc. Disposal via Pulping)
03	Location	<b>Bhakta Kavi Narsinh Mehta University</b> Government Polytechnic Campus at Bhakta Kavi Narsinh Mehta University Road, Khadiya, Junagadh-362 263
04	Tender Fee [Non-refundable]	<b>Rs. 1500/- by D.D.</b> should be of <b>Nationalized Bank</b> only in favour of <b>“The Registrar, Bhakta Kavi Narsinh Mehta University”</b> payable at Junagadh
05	Availability of tender	On web site <a href="http://www.nprocure.com">www.nprocure.com</a>
06	Total Estimated Cost	<b>Rs. 7,00,000/-</b>
07	Earnest Money deposit	<b>Rs. 21,000 (3% of the Estimated cost)</b> , By D.D of <b>Nationalized Bank</b> only in favour of <b>“The Registrar, Bhakta Kavi Narsinh Mehta University”</b> payable at Junagadh and to be enclosed along with technical bid only, failing which tender will not be considered as a valid tender.
08	Security Deposit	<b>Rs. 35,000 (5% of the Estimated cost)</b> , form of D.D / F.D.R for period of 12 months of Nationalized Bank only in favor of <b>“The Registrar, BKNMU Junagadh”</b> payable at Junagadh, to be submitted on issue of LOI.
09	Time limit of work	12 months from date of work order. It can be extended for the required period of time at the discretionary of BKNMU authority but not more than 12 months.
10	Date & time of start Downloading Period of tender documents	Dt. 08-04-2022 at 11:00 am onwards, bidders can download the tender documents free of cost from the website: <a href="http://www.bknmu.edu.in">www.bknmu.edu.in</a>
12	Last date & time of online submission of technical bid	Dt. 28/04/2022 Before 6.00 PM
13	Last date & time of submission of price/ commercial/financial bid by e-tendering online only	Dt. 28/04/2022 Before 6.00 PM
14	Last date of submission of technical bid, tender fee, EMD and other documents by RPAD/courier at University address mentioned in Tender	Dt. 04-05-2022 Before 6.00 PM
15	Address for submission of technical bid, tender fee, EMD and other	Registrar, Bhakta Kavi Narsinh Mehta University, Government Polytechnic Campus at Bhakta Kavi Narsinh

Date

I/c Registrar

Signature of contractor

**Bhakta Kavi Narsinh Mehta University,  
Junagadh**

	documents by RPAD/courier in a single envelope superscribed with, “tender for Providing vehicles services on rent of BKNMU” with the name and address of sender	Mehta University Road, Khadiya, Junagadh-362 263
16	Date and time for opening of Technical Bid	On 06/05/2022 at 03:00 PM – Office of The Registrar, <b>BKNMU, Junagadh.</b>
17	Date and time for opening of Financial bid	Time: Will be announced after the Technical Bid Opening
18	Validity of Offer	90 days
19	Period of Honoring R. A. Bills	30 days from the data of receipt of certified bill at Jurisdiction of <b>BKNMU, Junagadh.</b>
20	Income Tax/Cess. /Taxes/Other If any.	Shall be deducted from every running Bill and final bill / payment as applicable from time to time as per GOI / State Govt. rules.
21	Date of Commencement	7 days from the date of receipt of letter of intent from the <b>BKNMU, Junagadh</b>
22	Submission of Tender	Separate in 2 Envelopes.

1. **Bhakta Kavi Narsinh Mehta University [BKNMU]** reserves all the rights to reject any or all the tenders or split the work between more than one bidder without assigning any reason thereof.
2. The bidders are required to quote the rate strictly as per the terms and conditions mentioned in the Tender document. The conditional tender will not be entertained and shall be liable for outright rejection.
3. Bidders are requested to visit the site before quoting the tender.
4. Tender will be considered only of those parties having Provident Fund Number received from Regional Provident Fund Commissioner’s office and Permanent Account Number of Income Tax, GST No and qualified as per Pre qualification criteria/bid.
5. The bid may be rejected in the case if Technical and Price bids are put in the same envelope.

Date  
Signature of contractor

I/c Registrar  
Bhakta Kavi Narsinh Mehta University,  
Junagadh

## Information and instructions to Tenderers

### 1. Background:

On behalf of the Director General, BKNMU, sealed tenders are invited from the reputed and well experienced IN Recycling/ Disposal of Waste papers **AS IS WHERE IS** basis from authorized dealers / Scrap vendors for award of annual rate contract(s) for lifting of Waste Paper (i.e. used Answer Scripts, unused Question Papers, Project Reports, Old Files etc.) in Bhakta Kavi Narsinh Mehta University, Government Polytechnic Campus at Bhakta Kavi Narsinh Mehta University Road, Khadiya, Junagadh-362 263 “AS IS WHERE IS” basis.

The scope of contract includes supply of unused Question papers, Answer Scripts, Projects and old files grouped in two separate packages as indicated in Commercial Bid. Vendors may quote their rates of all the waste items at their choice. The Purchase Orders for lifting of waste material will generally be placed on quarterly basis. However, there may be some urgent requirement for which specific Purchase Orders are placed. The bidder selected will have to lift the waste material against all such orders on the rates finalized as a result of this Tender.

It should be clearly indicated in the Performa for Technical Bids as to whether the vendor has submitted bids for all the items.

### 2. ELIGIBILITY CRITERIA :-

Companies/Bidder should be in existence for over 2 years in the business of lifting waste paper material for pulp making.

The firm/company should have a previous contract for lifting waste papers for at least two years with a Government Department/Public Sector/ Private Sector/ Institute and furnish its contract documents for the last two years.

Bidder Shall furnish the certificate from the Paper mill where the work of pulping of waste will be carried out with its Address of Paper pulping Facility ( Annexure A – Declaration Mandatory )

Details of two prominent organizations served/being served with similar services (Also attach a comprehensive list of the organizations served in the recent past, from where the waste papers are lifted)

The firm/ company should furnish the details of pulp making facility/arrangements they have in order to keep the confidentiality of the documents from where the waste papers are lifted for pulp making.

Date

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The company should also furnish the list of organizations/Clients who are selling the Examination related material for pulp making to them.

The used material given should be sent to the factory for pulp making only and should not be used for any other purpose. The selected party shall have to furnish an undertaking that the material will be sent to the factory for recycling/pulp making only and shall not be disposed off in any other manner. BKNMU shall have the right to depute its representative to accompany the vehicle (carrying the materials sold) up to the pulp making facility.

The commercial bid would be opened only after the technical bid is found satisfactory. Tender received after the prescribed cut-off date and time will be rejected forthwith.

The Vendor should submit an undertaking with the Technical Bid to the effect that he or his firm has not been black listed by any of the Departments/Organizations of the Government of India/Government of Gujarat and no criminal case is pending against the said firm on the date of submission of this Tender.

The vendor must furnish details of GST No/PAN No. and also upload the scanned copy of these documents in n-procure portal as specified.

The rates quoted should be firm and in Indian Rupees.

A copy of this Tender Document with each page duly signed by the authorized signatory (who has signed the Bid), should also be uploaded in n-procure portal with the Technical Bid in token of bidders confirmation to accept the terms and conditions and other provisions contained in it.

The bidder shall quote the Technical and Commercial bids only as per the format enclosed.

Conditional bids shall not be considered and will be rejected out-rightly at the first instance.

### **3. TENDER FEE AND EARNEST MONEY DEPOSIT:-**

Tender fee of Rs.1500/- and Earnest Money of Rs.21,000/- is payable along with the technical bid in original in form of D.D. of Nationalized/Scheduled bank (except co-operative bank) in the name of Registrar, Bhakta Kavi Narsinh Mehta University payable at Junagadh. Any bid not accompanied with requisite tender fee/ Earnest Money in acceptable form shall be rejected. Bid shall not be opened without the receipt of tender fee/ Earnest Money.

The Earnest Money will be returned to the unsuccessful Tenderers. The Earnest Money will be returned to the successful Tenderer after he furnishes Security Deposit and duly enters into the contract, within ten days or within such time as may be decided by the Tender Inviting Authority from date of receipt of the letter accepting his tender. The successful Tenderer shall furnish the required Security Deposit and attend the office of the Tender Inviting Authority for execution of the contract documents. If he fails to furnish the Security Deposit or to execute the contract document, his Earnest Money shall be forfeited and the bidder shall be disqualified for bidding in the Organization of the Employer.

### **4. PROCEDURE FOR SUBMISSION OF THE BID**

Date	I/c Registrar
Signature of contractor	Bhakta Kavi Narsinh Mehta University, Junagadh

Mode of submitting tender:(Online)

Tenderers should submit the technical bid, prequalification form & other relevant document as said in part-1 of tender at the address of the bid inviting authority before last date. The envelope should be superscripted with, “Tender notice for disposal of Waste Paper (i.e. used Answer Scripts, unused Question Papers, Project Reports, Old Files etc. Disposal via Pulping)” with name & address of sender and shall be sent by RPAD/ courier only.

Commercial/financial bid (part-2) shall be submitted in electronic format by e-tendering only before last date.

In the first cover, “Pre-qualification Information” supported by documentary evidence is to be enclosed along with technical bid (part-1) and other documents. “Financial Offer/ Price Bid” (part-2) is to be submitted by online –tendering only. Part-1 is to be enclosed in sealed cover should indicate and be marked as “Tender notice for disposal of Waste Paper (i.e. used Answer Scripts, unused Question Papers, Project Reports, Old Files etc. Disposal via Pulping)” with the name & address of sender.

Intending bidders can get additional information about the nature of services to be provided by personal visit to the Office of the Tender Inviting Authority. Store Officer may be contacted for this purpose during office hours on any working day.

Before filling this tender, the contractor shall visit the Offices/buildings/campus form where Disposal waste is to be collected/type and quality of waste Generated and satisfy himself, as to the conditions prevalent there for the satisfactory performance of the contract. No claim, whatsoever, on any such account shall be entertained by the Employer in any circumstances.

First of all, the technical bid (Part-1) will be opened. After scrutiny and verification for qualification as per documents provided by tenderer, accessed according to qualification criteria by competent authority. “Financial/ Price Bid” of only those bidders will be opened who are qualified on the basis of qualification criteria.

## 5. PRICE BID

Commercial/financial bid (part-2) shall be submitted in electronic format by e-tendering only before last date and time.

Bids submitted after the due date & time will be rejected

H1 shall be evaluated on total amount inclusive of taxes as mentioned in the Commercial Bid Format.

BKNMU reserves the right to accept or reject any bid or cancel tender proceedings without assigning any reason whatsoever.

Incomplete quotations are liable to be rejected.

Any statutory applicable taxes GST should be mentioned separately in the Commercial Bid. However quote should be inclusive of all other levies, statutory taxes and charges such as Octroi, Packaging & Forwarding charges etc.

## 6. Bid Evaluation Criteria:

Date	I/c Registrar
Signature of contractor	Bhakta Kavi Narsinh Mehta University, Junagadh

In the first instance the Technical Bids shall be opened by the authorized representatives of BKNMU in the presence of representatives of bidders, if available.

The date and time for opening of the Technical Bids is given on the Tender Details NIT and in this document. The Bidders may depute their representatives for the Technical Bid opening event.

The Technical Bids will then be evaluated by BKNMU, internally. Once the Technical Bids are accepted, the Commercial Bids of the vendors (whose Technical Bids have been accepted) shall be opened.

The H1 bidders will be arrived at by calculating the total cost of all the material. The H1 bidder will be awarded the contract for lifting of the material.

The decision of The Registrar, BKNMU shall be final and binding.

### **7. Tender Validity Period:**

The tender offer shall remain open and valid for acceptance for a period of 90 days to be counted from the date of opening of financial bid. However, the validity period can be extended with the consent of both the parties. If tender is withdrawn or modified during validity period or fails to sign the agreement (Formal contract) after acceptance of his offer or fails to commence the work (fails to provide the manpower) within ten days of issue of acceptance letter, the Earnest Money is liable to be forfeited and the bidder shall be disqualified for bidding in the Organization of the Employer.

### **8. Settlement of Disputes and Arbitration:**

Appeal to Vice Chancellor: Any dispute as to the matters arising pursuant to this contract that cannot be settled amicably within 30 days after receipt of decision by the Registrar of BKNMU for the contractor's representation made by reference to this clause shall be submitted by the contractor to the committee headed by Vice Chancellor of BKNMU for settlement. The Vice Chancellor shall convene the meeting of the Registrar and the contractor where the contractor will be given an opportunity to present his case with production of documentary and oral evidence. The Registrar will be given the opportunity to give reply to the issues raised by the aggrieved party and to produce documentary and oral evidence to substantiate his submission. After hearing both the parties, the committee headed by Vice Chancellor will give reasoned decision within 45 days from the date of receipt of appeal by the contractor.

Arbitration: If the decision of the Vice Chancellor given under clause is not acceptable to the contractor, the dispute shall be referred within 90 days from the date of receipt of such decision or if no decision within specified time of 45 days is given by the Vice Chancellor then after expiry of 45 days, to the (1) The sole Indian Arbitrator appointed by Vice Chancellor under the " Indian Arbitration and Conciliation Act-1996.

The reference to the Vice Chancellor or to the Arbitrator under this Clause shall not entitle the contractor to stop the progress of work. The contractor shall endeavor to finish his job with stipulated time.

### **9. Bills and Payment:**

Date  
Signature of contractor

I/c Registrar  
Bhakta Kavi Narsinh Mehta University,  
Junagadh



The Tenderer or Bidder will remit the sale price of the items before taking delivery of sales goods. Bidder shall deposit amount to approximate quantity to **be** purchased.

The Bidder shall produce the certified copy of weight slip in presence The Registrar duly supported by the certificate for satisfactory performance of services of relevant nodal officer or of officer who has been assigned the duty by BKNMU.

After the presentation of the bill, the same will be paid back to the bidder if any (Balance amount Due to difference in weight) before the end of the month in which the bill is presented, if the bill otherwise is in order.

#### **10.Security Deposit**

Rs. 35,000 ( Thirty Five Thousand) Approx. 5 % of contract value in form of D.D / F.D.R for period of 12 months of Nationalized Bank only in favor of “The Registrar, BKNMU Junagadh” payable at Junagadh, to be submitted on issue of LOI.

Security Deposit is furnished as the guarantee for due fulfillment of all obligations under this contract. This contract is for disposal of Waste paper of BKNMU. The amount of security deposit can be appropriated by the Employer for due fulfillment of obligations of the Tenderer or Bidder under this contract if the Tenderer or Bidder fail to comply with instructions of the Officer who has signed this contract on behalf of Employer under any contract condition or towards dues payable by the Tenderer or Bidder stemming from this contract, or other contracts of the Tenderer or Bidder with the Employer.

Security deposit shall be forfeited and credited to the Employer in case of default by the Tenderer or Bidder for failure to render services or for resorting to unhealthy practices in performance of the contract.

Security deposit shall be refunded to the Tenderer or Bidder One month after satisfactory completion of work/satisfactory delivered the service and expiry of contract after adjusting dues recoverable from Tenderer or Bidder, if any.

#### **11. Commencement of Work**

The Contractor shall commence the works within a period of 07 days from the date of issue of Work Order.

#### **12. Fulfillment of labor laws and statutory regulations**

In dealing with employees, the Contractor shall comply fully with all laws and statutory regulations such as

Workmen’s Compensation Act,1923

Payment of Gratuity Act,1972

Employees Provident Funds and Miscellaneous Provisions Act,1952

Maternity Benefits Act, 1951

Contract Labor (Regulations and Abolition) Act,1970

Minimum Wages Act1948

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Payment of Wages Act1936

Equal Remuneration Act1979

Payment of Bonus Act1965

Industrial Dispute Act1947

Industrial Employment (Standing Orders) Act1946

Trade Union Act1926

Child Labour (Prohibition and Regulation) Act1986

Inter-State Migrant Workmen (Regulation of Employment and Conditions of Service) Act1979

The Factories Act1948.

Apprentices act1961.

Employee's liability Act1938.

and other laws or Regulations framed by competent legislative authorities from time to time as may be applicable in accordance with the various Acts and Regulations with all up to date amendments.

The Contractor shall ensure that he observes strictly inter alia the following:

Wages paid are not less than those prescribed as per law.

Wages and other dues are paid regularly and in time.

Liens/licenses are obtained as required under any of the acts or regulations.

Maintain prescribed records and submission of necessary statements to authorities concerned and display required notices.

Take prompt action on any instructions / directions from the authorities under various labour laws.

He will obtain the license in Form-VI ISSUED by the Inspector General of Police (law and Order) of Gujarat State under Private Security Agency Act 2005 and Rule-9 of Gujarat Rules 2007 framed under the said Act (When Security Guards with weapons are to be supplied)

Whether the security guards with weapons intended to be supplied possesses valid license yes or no

The Tenderer or Bidder will pay not less than Minimum Wages to the servers and will extend all facilities as per applicable labour laws to the servers. He will be responsible for obtaining Labour License and P.F. registration Number, where applicable for the server. He will also have to train his personal and would have to take group Insurance of the servers at owner's cost. The Tenderer or Bidder will have to produce to the Officer of Employer, proof of having complied with the above obligations or Exception Certificates from the Statutory Authorities. The offered and accepted tender rates shall be deemed to be inclusive of all financial incidences for observance of above obligations.

**Date**

**I/c Registrar**

**Signature of contractor**

**Bhakta Kavi Narsinh Mehta University,  
Junagadh**

### **13. Variation in Quantities**

The quantities of items shown in the Bill of Quantities (Part-2, Schedule-B) are approximate, and liable to vary during the actual execution of the work. The Contractor shall be bound to carry out and complete the stipulated work, irrespective of the variations in individual items, specified in the Bill of Quantities (Part-2, Schedule-B).

### **14. Period of Contract and Extension in Time**

The contract will remain in force for the period of 12 months from the date of work order. The period of contract maybe extended further up to reasonable time but not more than 12 months.

### **15. Liquidated damages:**

In the event of the failure of the Tenderer or Bidder to render services satisfactorily and as provided in the contract, Employer will charge liquidated damages at the rate Two percent per day of pro rata amount of remuneration per day. Levy of Liquidated Damages for seven days continuously and on more than three separate events will be considered the cause for termination of contract due to default by the Tenderer or Bidder.

### **16. Action for Default and Consequences of Termination:**

If the Tenderer or Bidder fail to perform and render services as provided in the contract satisfactorily and in time or if liquidated damages are imposed continuously for seven days and on more than three events, the contract is liable to be terminated by the Employer after giving ten days' notice identifying breaches of the contract and giving him one chance to improve and perform contract. If no improvement or corrective measures are taken by the Tenderer or Bidder within ten days, orders for termination of the contract due to default will be issued by the officer of Employer, who has signed this contract.

If the contract is terminated, following action will betaken

- 1) Full Security Deposit will be forfeited
- 2) Liquidated damages maximum up to five percent of the contract amount will be recovered
- 3) Defaulter Tenderer or Bidder will be debarred for offering bids in Employer for five years

### **17. Contract Non-Transferable:**

This contract is non-transferable and the Tenderer or Bidder will not transfer or sublet to anybody else. If he do so, the contract will be terminated and actions as per Clause -16 will be taken.

### **18. Death or Insolvency of The Tenderer or Bidder:**

If the contract is undertaken by the Tenderer or Bidder as individual owner, the contract will come to an end in the event of death of Tenderer or Bidder. In case the Tenderer or Bidder is declared insolvent, the contract will come to an end. In case of partnership firm sole proprietor or, in case of death, if the remaining partner / legal heirs of sole Tenderer or Bidder are willing to perform the contract for the remaining period of the same terms and conditions, they should communicate their consent in writing, in which case, the officer who has signed this contract on behalf Employer, may grant their request, if he is satisfied about the ability of

Date

I/c Registrar

Signature of contractor

Bhakta Kavi Narsinh Mehta University,  
Junagadh

applicants. When such request is granted, suitable subsidiary contract document will be executed.

### **Annexure – A**

### **DECLARATION**

I/We have read the Terms & Conditions to BIDDERS and accepted the same. I/We have made my /our offer keeping in view of all these conditions forming part of the tender inquiry.

I/We have remitted an EMD of Rs. 21,000/- (Rupees Twenty One Thousand only) vide DD NO. .... dated.....of Bank . A copy of the Tender Document with each page duly signed (by the signatory signing this Declaration and the Bid Performa) is also uploaded.

I/We confirm that we have our own Pulp making facility.

OR

I/We have arrangement for handing over of the materials for pulp making with M/s.\_\_\_\_\_

\_\_\_\_\_ (name and address of the pulp making facility) at

\_\_\_\_\_.

GST/PAN No. of the Bidder:

(Mandatory)

Mobile No. :

Telephone No.:

Place:

Date: Signature, Name and Address of the

**Date**

**Signature of contractor**

**I/c Registrar**

**Bhakta Kavi Narsinh Mehta University,  
Junagadh**

## TERMS AND CONDITIONS

1. The sale shall be on “**AS IS WHERE IS**” basis
2. The materials shall be picked from the following location/area:-  
Bhakta Kavi Narsinh Mehta University,  
Government Polytechnic Campus,  
Bhakta Kavi Narsinh Mehta University Road,  
Khadiya – Junagadh  
Pincode :- 362263
3. The tender shall remain open for acceptance for a period of ninety (90) days from the date of opening the bids. In case of withdrawal of tender within this period, the EMD remitted by the bidder will be forfeited.
4. The bidders are required to indicate their GST/PAN Number in their offer since it has been made mandatory by I.T. Department.
5. All labour, tools and equipment for removing/loading the items from BKNMU shall be organized by the buyer on their own cost. The personnel employed for shifting the items shall strictly obey the safety Rules in force and BKNMU will not be responsible for breach of any rules by the personnel of the buyers in any way whatsoever. The job shall be done without damaging the premises/ roads/ drains/ etc. in the compound. The buyer shall make good the damages, loss, etc., in the event of any such occurrence.
6. The contract shall be governed by the Indian Contract Act, 1872 as amended from time to time and subsequent revisions/ amendments thereto. All payments due from the bidder under the contract shall be made in Indian Currency.
7. Tenders uploaded without fulfilling the above term & conditions and in contravention to the tender notice are liable to be rejected summarily.
8. The Tender Notice and connected Annexure shall form part of the contract.
9. The items to be sold can be inspected on any working day with prior appointment.
10. The successful bidder (H1) evaluated on the basis of sum of rates quoted in respect of Item 2 (i & ii) of Annexure –D, would be awarded the contract for removal/lifting the waste papers for a period of one years and shall remit the sale price of the items before taking delivery of the items from BKNMU.

Date

Signature of contractor

I/c Registrar

Bhakta Kavi Narsinh Mehta University,  
Junagadh

11. The contract may be extended on the same terms and conditions or with some addition/deletion/ modification and on satisfactory performance, for a further period of one year with mutual consent.
12. The awardees should remove all items at his/her own cost from BKNMU with a proper Gate Pass during working hours within 7 days from the date of information. Those who fail to do so will forfeit their EMD besides cancellation of the order.
13. All statutory payments, like minimum wages prescribed, compensation in case of accident or loss, etc., to the workers employed by the bidder for the removal of the items shall be borne by the bidder.
14. The sale is subject to all terms and conditions prescribed in the tender document and resultant sale order.
15. Any clarification required may be obtained before submission of the tender. BKNMU reserves the right to cancel the sale at any time without assigning any reason before issue of the sale order. BIDDERS are not entitled to claim any damage or compensation in case of such cancellation.
16. The tender is issued subject to the jurisdiction of the local courts at Junagadh only. All disputes arising out of the tender notice and resultant sale order shall have the jurisdiction of the competent Court at Junagadh only.
17. The rate quoted by the bidder shall be final and no change in the same shall be allowed under any circumstances during the currency of the contract.
18. All disputes arising out of this contract shall be settled amicably by BKNMU and the contractor. In the event of failure to reach amicable settlement, the same shall be settled as per the provisions of Indian Arbitration and Conciliations Act, 1996. The decision of the Arbitrator shall be final and binding.
19. Commercial bids of only those Firms who are technically qualified shall be evaluated.
20. BKNMU, Junagadh reserves the right to terminate the contract during initial period after giving a week's notice to the Firm.
21. The rates quoted shall remain same during the rate contract period and no request for any increase / Decrease in the rates shall be entertained.
22. You are accordingly requested to quote your highest rates for lifting the waste papers. The proposal should be uploaded in two parts viz. "Technical Bid" and "Commercial Bid" in the Performa enclosed.
23. BKNMU reserves the right to accept/reject any/all tender(s) without assigning any reason whatsoever.
24. Either party may terminate the contract by giving a clear notice of two months. The period of two months will be counted from the date of receipt of such a notice by the other party.
25. Disposed material will not be taken back in any case. Bidder shall verify its quality before loading of the material from the premises of BKNMU.

**Date**

**Signature of contractor**

**I/c Registrar**

**Bhakta Kavi Narsinh Mehta University,  
Junagadh**

Name of the Tendering Company/Fir/Agency	
Name of the Director of the Company/Active	

**Performa for Technical Bid**

**Date**

**Signature of contractor**

**I/c Registrar**

**Bhakta Kavi Narsinh Mehta University,  
Junagadh**

Partner of Firm/Authorize Agent/Proprietor		
Full Address & Tel. No.		
E mail Address		
Date of commencement of Business (please Attach document)		
Status of the organization (i.e whether proprietorship, partner ship,Pvt. Ltd., etc.)		
GST/PAN No. of the Organization (upload copy)		
Details of two prominent organizations served/being served with similar services (Also attach a comprehensive list of the organizations served in the recent past, from where the waste papers are lifted)  1.  2	Name and Address	Annual Cost of Contract
Address of the pulp making facility /arrangement:		
Remit the sale price of the items before taking delivery :-	YES / NO	

Declaration:

It is certified that the information furnished above is correct to the best of our knowledge & belief. We have gone through the terms and conditions stipulated in Tender Documents and confirm to abide by same. We have seen the samples of the material to be lifted from BKNMU. A copy of the terms and conditions with its all pages signed, in token of acceptance of the same is uploaded.

Signature.....

Place----- Name.....

Date..... Designation.....

**SELF – DECLARATION - NON BLACKLISTING**

(Scanned copy to be uploaded)

To

The Registrar,

Date

Signature of contractor

I/c Registrar

Bhakta Kavi Narsinh Mehta University,  
Junagadh



Bhakta Kavi Narsinh Mehta University,  
Government Polytechnic Campus,  
Bhakta Kavi Narsinh Mehta University Road,  
Khadiya – Junagadh  
Pincode :- 362263

In response to this Commercial Bid, I/We hereby declare that presently our Company/firm M/s\_\_\_\_\_ is having unblemished record and is not declared ineligible for corrupt and/or fraudulent practices either indefinitely or for a particular period of time by any State/Central Government/PSU/Autonomous Body. We further declare that presently our Company/firm M/s\_\_\_\_\_ is not blacklisted and not declared ineligible for reasons other than corrupt & fraudulent practices by any State/Central Government/PSU/Autonomous Body on the date of Bid submission and no Criminal case is pending against the firm/employees.

If this declaration is found to be incorrect at any stage then without prejudice to any other action that may be taken, my/our EMD deposit may be forfeited in full and the award of work contract if any to the extent may be cancelled.

Thanking you,

Place: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Name: \_\_\_\_\_

Designation: \_\_\_\_\_

## SCHEDULE - B

(ટેન્ડર અંગેની સામાન્ય શરતો ટેન્ડર ફોર્મ સાથે ઉપલબ્ધ રહેશે, જેની ખાસ નોંધ લેવાની રહેશે.)

Date  
Signature of contractor

I/c Registrar  
Bhakta Kavi Narsinh Mehta University,  
Junagadh

**ભાવપત્રક**

ક્રમ	વિગત	૧ કિલો ગ્રામના ભાવ (રૂ.)	
		રૂ.	પૈસા
1.	યુનિ. તરફથી લેવાયેલી વિવિધ પરીક્ષાઓમાં વપરાયેલ બિનઉપયોગી/રદ થયેલ ઉત્તરવહિઓ (ફક્ત માવો બનાવવા માટે)		
2.	બિન જરૂરી પડતર પ્રશ્નપત્રો તેની થેલીઓ સહિત તેમજ જૂનું ઓફીસ રેકર્ડ (ફક્ત માવો બનાવવા માટે)		

➤ સુચના : ટેન્ડરની શરતો વાંચી/સમજી ભાવો ભરવા.

Date

Signature of contractor

I/c Registrar

Bhakta Kavi Narsinh Mehta University,  
Junagadh